

LYSL Board Meeting Agenda

Tuesday October 18th, 2016 7:30pm, Romanos

Attendance: M. Boschi, T. DeCarli, J. Bourque, J. Craig, M. Fluet, J. Jozokos, S. Brown, K. Schoff, J. Bourque, J. Jozokos., S. Smith, Z. Duprey, S. Brown, C. LaBatt

- 1. Approval of September Minutes
- 2. President's Report (M. Boschi)
 - a. Background Check bylaw and background checks for board member (Summary of process)- State started requiring form for any organization that works with children. The forms need to be filled out each calendar year and submitted to Rec commission and they will submit to the state and they can start granting facility usage.
 - b. Motion to update bylaws to add a statement under the code of conduct defining the requirement to have a background check on all coaches. <u>(All in favor)</u>. All head coaches, assistant coaches, board members and any other volunteers asked to facilitate LYSL activities must have a valid background check on the file.
 - Approved Statement to be included: [All such persons will follow the procedure required by the New Hampshire Soccer Association (NHSA) to obtain a background check [KidSafe, 2016]]
 - c. **KidSafe Updates (Things to Consider):** What do we do in cases which coaches do not fill out the information for the background check?

- Z. Duprey and Coordinators will be responsible for ensuring that coaches will complete background check. If coaches have not completed it before their first practice they will not be allowed to coach. Z. Duprey and Coordinator will work together to follow up and get it done.
 - a. If the above step doesn't work- any coaches that do not complete the KidSafe process will not be allowed to coach.
 - b. Some ideas to prevent the above steps as discussed in September meeting- bring computer to beginning of the year meeting or some other event to capture as many coaches and physically walking them through the Background check process so it gets done.
- Treasurer's Report (Z. Duprey on behalf of M. Duprey): Discussion of balance, expenses, and needs going forward. Everyone needs to come up with ideas and discuss this further at next meeting.
- 4. Equipment Coordinator Update (T. DeCarli):
 - a. Medals for Tournament and Rec are in.
 - b. Trophies for cubs are in.
 - c. **Shed equipment at GMS-** more ice packs will be ordered or taken from our stock to replenish supply in shed.
- 5. Field Coordinator Update (J. Craig):
 - a. End of Year Duties: Email will be sent out to remind coaches to put benches away if they have the last game.
 - b. Talent Hall Time: Email will be sent to inform coaches who would like to reserve for the winter usage. J. Craig will include this information in the same email as mentioned above.
- 6. Travel Report (S. Brown):
 - a. Consequences for travel coaches for non-response to activities:

- Need help with Field Setup, Field Clean Up, etc: If a coach can't do any of these activities then they need to find a parent to help. [Table discussion for the next meeting keeping in mind the following points below.]
 - 1. **Proposal:** In the application perhaps should include requirements and have them sign it.
 - a. Consequences: We will develop some consequences for those that do not carry through with responsibilities and requirements/stipulations listed in the coaches' application.

7. Rec Report Update:

- a. K. Schoff is noticing the kids having a hard time running the full size of the field.
 He may consider using a different field in the future depending on who signs up.
 Karl will take some soccer shirts that Terri has for his team to keep.
- b. **M. Fluet:** we need to consider getting new nets as the balls are going right through the nets.

8. Halloween Jamboree:

- a. Volunteer Needs- Jen will be sending out Sign Up Genius for volunteer needs this week and Jen asks if you are going to be there (board and coaches) please sign up as it helps providing coverage and peace of mind that we will have the basics covered.
- b. Update on Teams Registered
 - i. 28 teams registered total
 - If we stay with this number we will reduce the number of fields to
 4.
 - ii. Low number on Girls U9

c. Portapotty:

- i. Handicap
- ii. Regular
- d. Refs (J. Jozokos):

- i. 4 Refs so far and J. Bourque has a couple of backups just in case
- e. Parking:
 - i. T-shirts: Event Staff in bright color:
 - 1. Motion to spend \$200.00 for Parking attendants and all involved in staffing event. (all in Favor)
 - ii. **Parking lot lining:** Sunday the 30th between 9:00 and 12:00.

f. Costume Prizes:

- i. Judging: Z. Duprey in charge
- ii. 65 prize: T. DeCarli will order purchase

g. Nets:

- Currently have 4 Nets: Fine for current number of teams signed up but TBD if we need any to be moved to Sawmills depending on how many more teams signed up.
- ii. Moving: Need to find someone with flatbed truck who will move them.

h. Breakfast food:

- Destination Imagination: would like to start fund raising now and want to provide some breakfast and some other snack or hot cocoa, etc. at the tournament. J. Bourque proposes that they do all drinks.
 Motion: All proceeds and purchases of drinks be given C/O of Marissa Fluet. (All in favor).
- ii. LYSL: All grill snacks, candy, all food items.
- iii. Field Marshall: M. Boschi
- iv. Golf Carts: J. Bourque and possibly Z. Duprey
- 9. Next Meeting: Tuesday November 15th 7:30pm at Romano's
- 10. **Meeting Close** : Jozokos, 2nd: M. Fluet.